



**EXPERIENCE AND EXTRACURRICULAR ACTIVITIES (Please print or type, attaching typed additional pages if necessary. If submitting a resume, please divide information into the following four categories: Leadership Roles, Community Service and Volunteer Projects, Awards and Activities, and Work Experience.) Please print or type.**

Please list specific leadership roles you have taken and dates of involvement.

Organization	Role	Dates of Involvement (mo/yr)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list community service and/or volunteer projects and dates of involvement.

Organization	Project	Dates of Participation (mo/yr)
_____	_____	_____
_____	_____	_____
_____	_____	_____

List, in order of importance to you, all awards you received and activities in which you participated.

Award/Activity	Dates Received/Participated (mo/yr)
_____	_____
_____	_____
_____	_____

List work experience; begin with the most recent.

Job Title	Employer	Dates (mo/yr)
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Please arrange for three letters of recommendation, and submit a typed essay responding to either Essay Option 1 or Essay Option 2 below.**

**Essay Option 1:** Please identify and discuss three or more qualities that are necessary in effective, ethical leadership. Please identify a person (on a national or international scale) who possesses the three or more qualities you listed and explain why you chose them. Then, distinguish and explain the three most important personal attributes or qualities you would be able to contribute to the Washburn University Leadership Institute. Finally, identify your own personal leadership endeavors and priorities should you be offered a Leadership Scholarship at Washburn for the next four years.

**Essay Option 2:** Please identify and explain an everyday object of your choice (e.g., an alarm clock) that you feel has characteristics correlated to leadership qualities, skills, or attributes. Please discuss how you as a leader compare to the qualities of the object. Finally, propose a situation where the object would come into conflict (e.g., the clock's electricity goes out) and need to use a unique set of skills to overcome the obstacle (e.g., the clock has a backup battery). Please discuss how you, as a leader, must also overcome obstacles in a manner similar to the object.

**Provide support by using specific examples throughout the essay, particularly when describing your personal accomplishments.**

Date of Application \_\_\_\_\_ Signature \_\_\_\_\_

Please submit the following documents to the **Washburn University Office of Admissions** with a postmark on or before **January 7**:

- ✓ Washburn Application for Admission and Scholarship
- ✓ Official high school transcripts directly from your school
- ✓ ACT or SAT Test scores directly from your school

Please submit the following documents and supporting materials to the **Leadership Institute** with a postmark on or before **January 7** to guarantee review of your application. Applications and supporting documents postmarked later than **January 7** cannot be guaranteed a review. Even if we are able to review late submissions, they will almost certainly be at a competitive disadvantage in the review process.

- ✓ Leadership Scholarship Application
- ✓ Typed leadership essay
- ✓ Three letters of recommendation (At least one letter must be from someone who has directly observed your leadership abilities and skills)

**Mailing Address:** Washburn University Leadership Institute, 1700 College Ave, Benton Hall Room 408, Topeka, KS 66621